INTERNATIONAL TRADER

Guide to getting started

BARCLAYS
Stockbrokers

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Barclays Stockbrokers International Trader is a state-of-the-art online trading platform, that gives you access to over 12,000 stocks on 26 major global exchanges across 18 international markets. International Trader provides you with comprehensive stock research, real-time pricing, live market news, extensive analysis and charting tools.

Contents

This guide explains the basic functionality to help you get started and how to customise your trading workspace so everything you need is at your fingertips each time you log in. Follow these steps and you will be trading in no time.

1. Login and enable trading

1. Visit www.barclaysstockbrokersitrader.com to access the platform
2. Shortly after opening your account you will receive an email containing your user ID and password
3. Enter your User ID and password. If you have forgotten your User ID or password please call 0845 601 7788*
4. Navigate through each of the tabs and select your preferred settings and click ‘Ok’ to save any changes you make
5. You can easily reset the platform to the default layout.

2. Subscribe to real time pricing, news and research

International Trader comes with a range of tools and functionality to help you make investments appropriate for you. This section shows how to subscribe to real time pricing, news, analysis and research.

Real time pricing

To access real time pricing:

1. Select ‘Settings’ in the top right section of the screen and select the 'Subscriptions' tab
2. Select ‘Stock Exchanges’ and a list of international stock exchanges will appear
3. Select the exchange for which you wish to access real time pricing by scrolling to the right and clicking the green ‘Subscribe’ button
   Please note that if you do not subscribe to real time pricing, prices are delayed by 15 minutes.
4. Depending on which exchange you select, you may be asked to provide further detail as required by the respective exchange
5. Once you have provided the required information and accepted the terms laid out by the exchange, click on the ‘Submit’ button. You will then have access to real time pricing on that exchange.
   Please note that you need to do this for each exchange for which you require real time pricing.

News

International Trader provides you with free live streaming news. To access it please follow a few simple steps:

1. Select ‘Settings’ and then ‘Subscriptions’
2. Select ‘News Services’. A list of available news services will appear. The monthly costs applicable to these news services are shown
3. Select the news service you wish to subscribe to by scrolling to the right and clicking on the green ‘Subscribe’ button
4. You are required to accept the terms and conditions of the news provider and click ‘Submit’. You will then be able to access streaming news (we show you how to do this in step 9).

Analysis and research

International Trader provides you with free access to research on over 5,000 stocks including consensus views that are updated weekly and stock screening tools.

1. Select ‘Settings’ and then ‘Subscriptions’
2. Select ‘Analysis'
3. Click the green button next to ‘Equities Research Platform’
4. Provide the information requested and click ‘Submit’.

3. Set up your workspace

Having subscribed to live pricing, news and research, we will now show you how to customise your workspace.

1. Navigation around International Trader is controlled through a number of tabs. We have created an 'Example View' to give you an idea of what your work space could look like. This was created by adding a number of modules to a workspace
2. To set up your own work space select the 'Blank' tab
3. Click 'Add Module', you will see a list of modules that can be added to your workspace.
4. Click on 'Prices & Trade' to add a watch list module to your workspace.
5. Where it says 'Select Instrument' simply enter a stock you are interested in e.g. Google. The stock will then appear as a drop down list
6. Click on the stock and it will be added to your list. You can then see the market price for the chosen stock.

4. Use research

Before making an investment decision you may want to research a particular stock or sector. To do this:

1. Go back to the Prices & Trades module you added in step 3
2. Beside the stock that you have added, select the black triangle
3. From the list select ‘Equity Research’
4. The equity research will then appear in a new window. You can view Summary Information, General Information, Financial Information, valuations and see information about other companies in the sector by selecting one of the tabs.

5. Place an order

This section will help you to place an order.

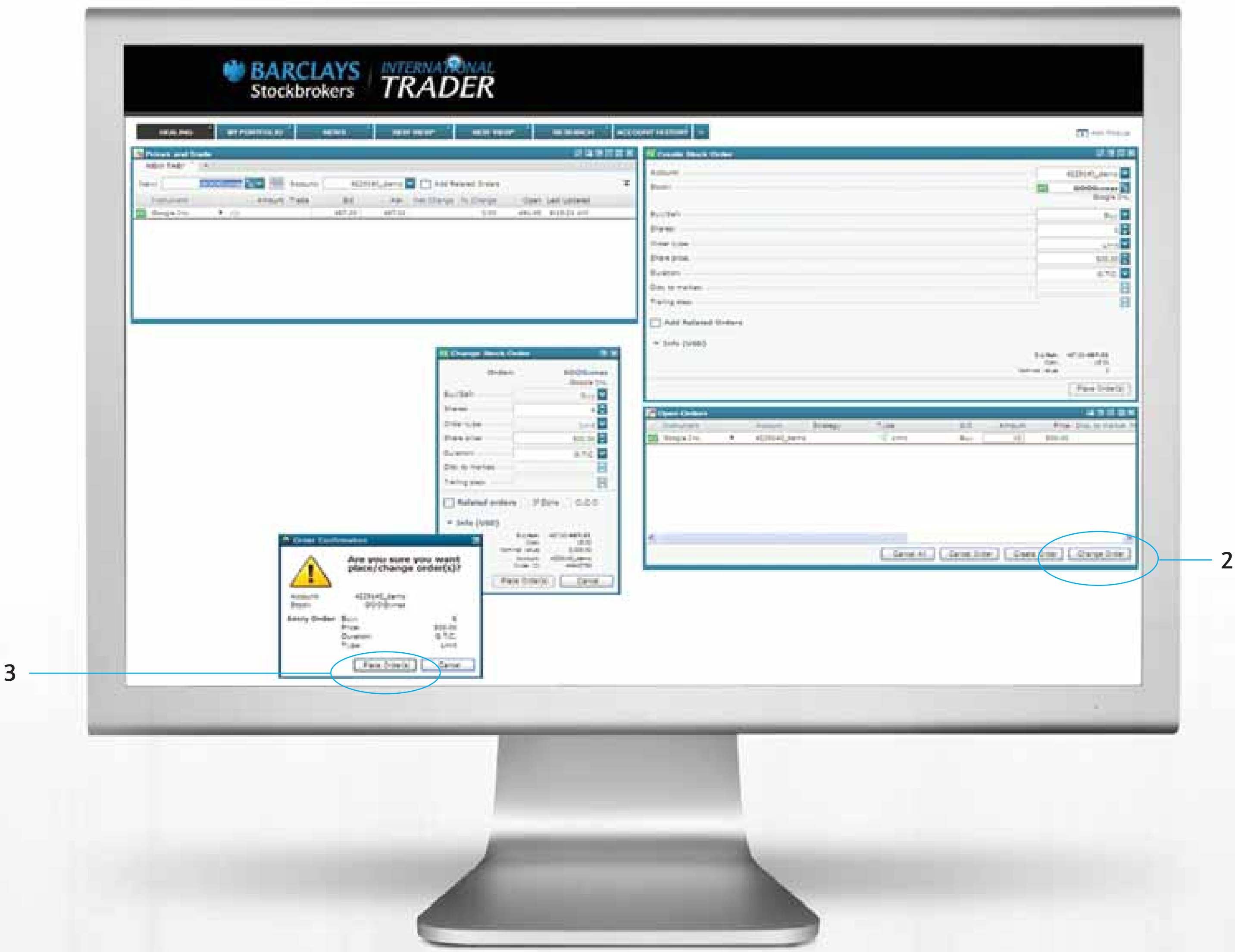
1. Still in the 'Blank' tab, click 'Add Module'
2. Select 'Stock Orders'. This will add an order panel to your workspace
3. In the 'Stock' box, type in the name of the stock you are interested in
4. Select the stock from the drop down list
   - Enter "buy" or "sell"
   - Choose the order type
     – If a limit order, specify the number of shares and the share price at which you either wish to buy new shares or sell existing shares at
     – If you select a market order you are instructing a buy or sell at the current market price and you need to stipulate the number of shares to be bought or sold
5. When you are ready click 'Place Order' and having checked the accuracy of the details in the pop up box, click 'Place the Order'.

TRADER TIP

Place an Order

You can also place an order by clicking on the black triangle beside the stock, then selecting 'Place Order'. This will launch a pop up order panel.

6. Cancel or edit an order



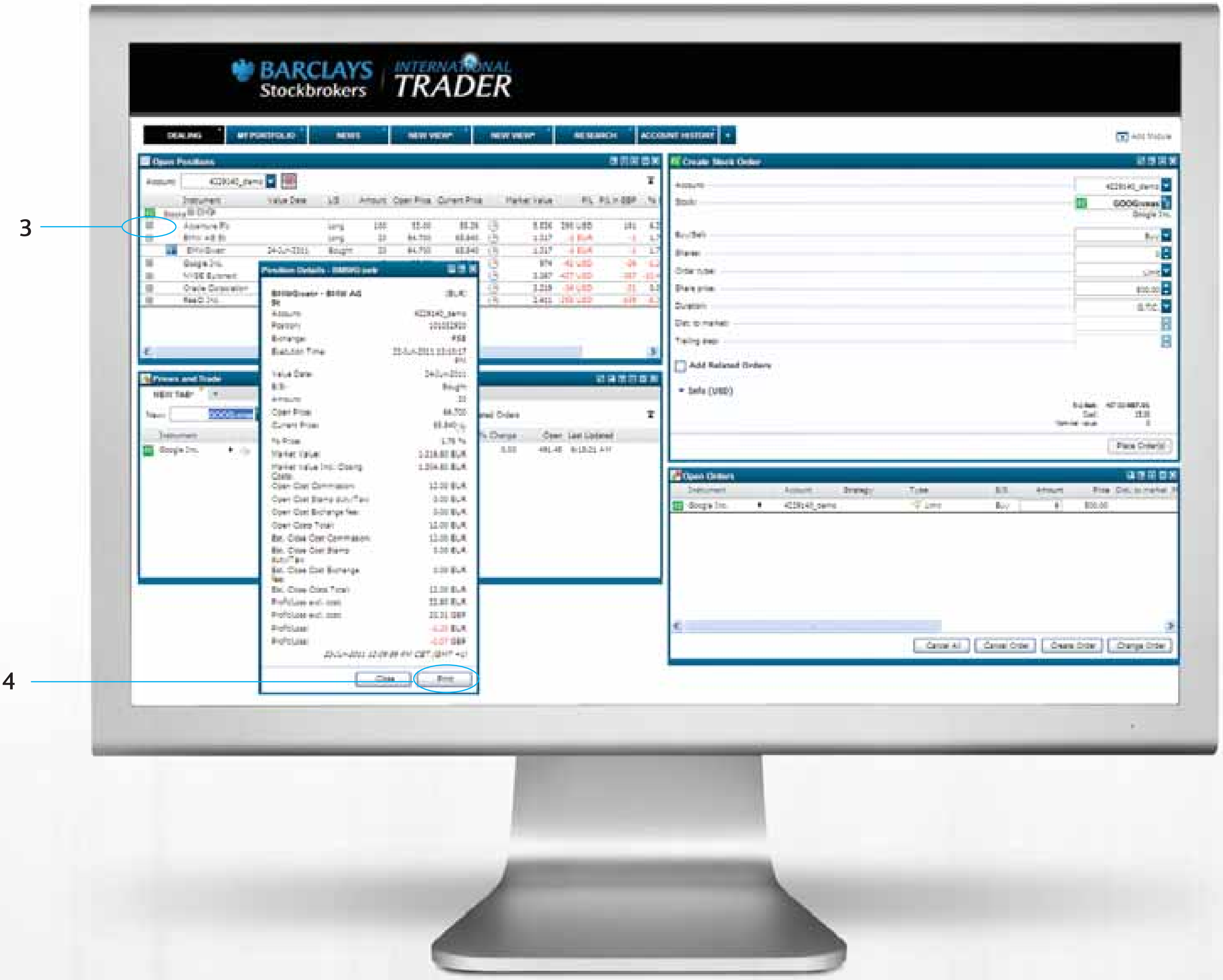
It is possible to cancel and edit orders before they are executed

1. In the ‘blank’ tab click ‘Add Module’ and select ‘Open Orders’. This will launch another module in the workspace
2. You will see all current open orders. Select the order to change and click ‘Change Order’
3. Amend the order accordingly on the ticket and click ‘Place Order’.

TRADER TIP

Watchlist
You can browse for stocks listed on each exchange by clicking on the black box in the Prices & Trades module. Click ‘Exchanges’, select the exchange, double click the stock and it will be added to your Watchlist.

7. View post trade information



After you have bought or sold shares you can see trade information as follows:

1. Look at the ‘Open Positions’ module
2. Select the relevant trade
3. Select the ‘+’ button beside the stock. This will open up further information about the trade
4. To see a full breakdown and electronic contract note, select the ‘z’. If you prefer a paper copy simply select ‘Print’

8. Use charts

Charts are a helpful tool when identifying buying or selling opportunities. To use charts:

1. Select ‘Add Module’ and then ‘Quick Charts’
2. Type the name of the stock in the ‘Select Instrument’ box or click ‘Select Equities’ and chose the relevant exchange and stock
3. The chart will appear and you can modify using the options available.

TRADER TIP

Charts

Advanced charts enable you to save charts rather than having to recreate them each time you need them. *Your internet browser needs to be Internet Explorer 7 (or later version), and your PC must be Windows with Microsoft .net framework version 2.0 (or later) installed.*

9. View market news

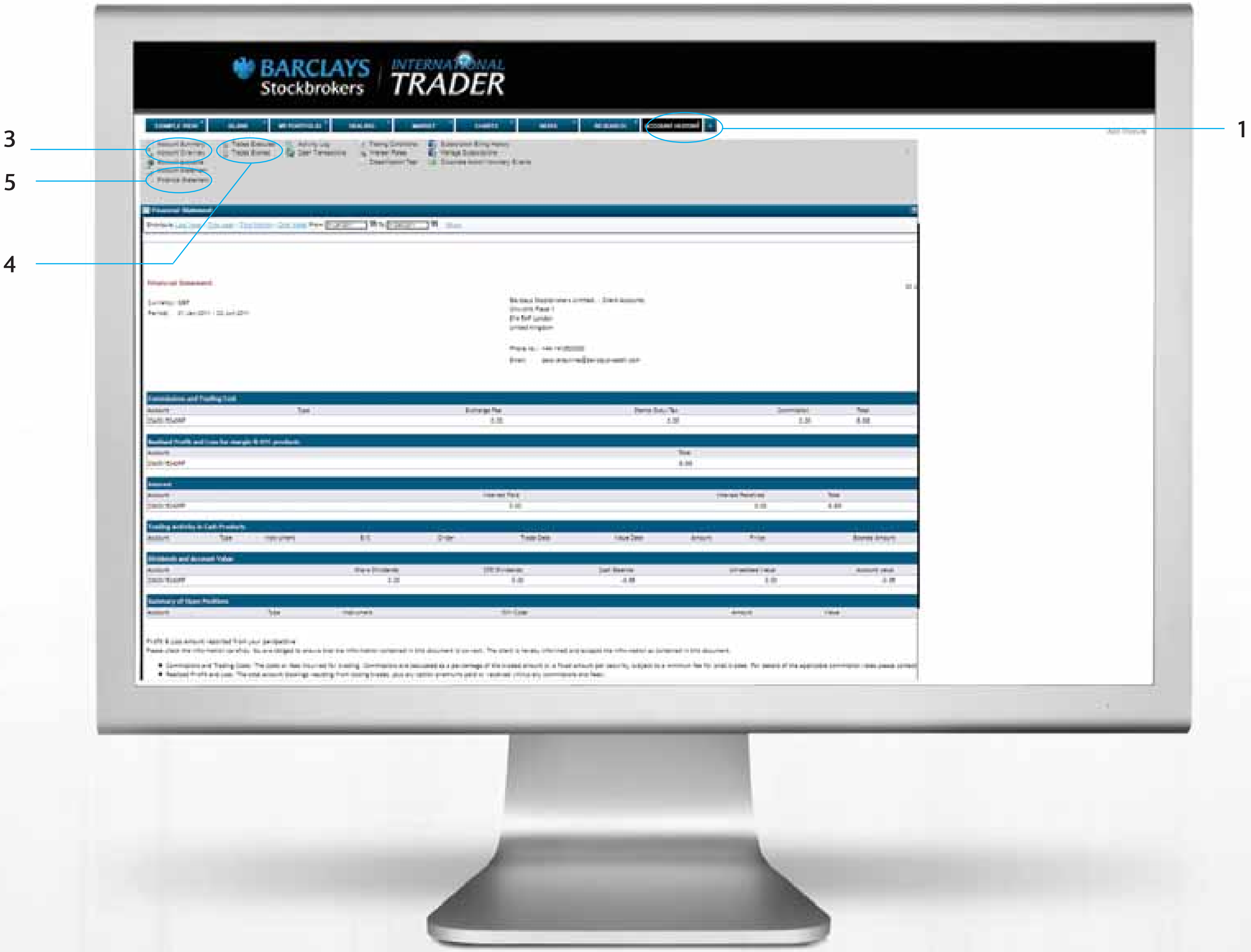
Once you have enabled the news services (step 2), you can access market news as follows:

1. Select 'Add Module' and then 'Streaming News'. This launches the news module in your workspace
2. News headlines will automatically appear. To view the article in full, select the article of choice and it will appear in a new window.

TRADER TIP

Streaming News
If you would like the Streaming News module to update automatically to the stock you have selected on the Prices and Trades module, click on the first black and white square at the top right hand side of the module.

10. Manage your account



To keep track of your account:

1. Click on the 'Account History' tab
2. Select the information required from the options available
3. Select 'Account Summary' to see the value (in your base currency) of your cash and stock holdings
4. Select 'Trades Booked' to see information about all sales and purchases over a specified time frame
5. Select 'Financial Statement' to see a full breakdown of all trades, P&L, tax, dividends and commissions.

How2 online tutorial videos

There are a number of How2 videos on our website *(best viewed in Internet Explorer)*.

They provide step by step instructions to help you get started and make the most of your International Trader account.

Part 1 - Platform settings, navigating the workspace, My Portfolio, depositing cash and account history

Part 2 - The dealing view, process and trade board, equity research, placing a trade and related orders

Part 3 - Market overview, quick and advanced charting, news and price alerts

Part 4 - Customising your workspace and stock screener module

Visit: www.stockbrokers.barclays.co.uk/international

Contact us

Call our Client Service Team on **0845 601 7788*** if you require assistance or have any questions.

Opening hours: **07.30 - 21.15** Monday to Friday *(excluding Bank Holidays)*

*Calls to 0845 numbers from a BT residential line will cost no more than 4p per minute, plus 10.9p call set-up fee (correct as at October 2010). The price on non-BT phones may be different; please check with your service provider. You can only use these numbers if you are calling from the UK; if calling from outside the UK, please call +44 141 352 3909. Calls may be recorded to monitor the quality of our service, to check instructions and for security purposes.

Discover international equities with Barclays Stockbrokers International Trader
www.stockbrokers.barclays.co.uk/international

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